Distinguished board members

This letter is to request your approval for the input paper ‘Train the Trainer’ during the VTS-37 meeting next September 2013 in Paris, after discussion in WG3. The reason for this request is that the input paper goes a bit further than other IALA documents with regard to the included content. However, considering the following:

1. IALA documents 103
2. Methodology used in these documents (eg Bllom’s taxonomy)
3. The IMO document on train the trainer

I am convinced that this document does justice to earlier IALA documents and the methods used in them. You will recognized the approach used in this input paper as a continuation of the IALA methodology used in other documents. Studying the IMO document on ‘train the trainer’, led to the incorporation of more content into the document. In choosing this approach I hope that the setup of this document may:

1. Improve the readability of the ‘train the trainer’ model course.
2. Enhance the usability of the document by trainers of VTS organisations
3. Close the gap between IALA and IMO documents

It is my hope that the changes I made can be discussed in WG3 and that the outcome of this discussion will be taken into consideration by you as a board member of the VTS-committee.